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| Application for payment under documentary collection |
|  |



By completing the order, please mark the appropriate instruction „X” [ ]

**We hereby order the irrevocable execution of payment in accordance with the following instructions :**

##### **Number of documentary collection given by PKO BP SA**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|   |   |   |   |   | - |   |   | - |   |   |   |   |   |   |   |

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| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | Stamp of the Drawee |  |  |  |  |

1. **DRAWEE**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|       |   |   |   |   |   |   |   |   |   |

Full name REGON No.

ADDRESS

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|       |  |  |  |  |       |  |  |       |

Street No. Apt.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|       |  |   |   | - |   |   |   |

City Zip code

|  |  |  |
| --- | --- | --- |
|       |  |       |

Country Telephone No.

1. **DRAWER**

|  |
| --- |
|        |

Full name

|  |
| --- |
|       |

Address

1. **CURRENCY AND AMOUNT**

|  |  |
| --- | --- |
| **Currency and amount of the collection**  |       |

|  |  |
| --- | --- |
| **Currency and amount to be paid (transferred)**  |       |

1. **DRAWEE’S ACCOUNTS :**

**The number of the Drawee account with PKO BP SA to settle the collection amount**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Currency |   |   |   |

**The number of the Drawee account with PKO BP SA to settle the collection’s fees, commissions and charges, due to PKO BP SA**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Currency |   |   |   |

1. **DRAWEE’S INSTRUCTIONS CONCERNING COMMISSIONS AND INTEREST**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| We agree to pay the fees, commissions and charges due to PKO BP SA |  | [ ]  YES |  |  | [ ]  NO |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| We agree to pay the fees, commissions and charges due to Drawer’s bank |  | [ ]  YES |  |  | [ ]  NO |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| We agree to pay the interest calculated as per collection’s instruction |  | [ ]  YES |  |  | [ ]  NO |

Additional conditions

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|       |

1. **INFORMATIONS CONCERNING CURRENCY EXCHANGE RATE NEGOTIATED AND AGREED WITH PKO BP SA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Transaction date |   |   |   |   | - |   |   | - |   |   |  |

(yyyy-mm-dd)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Value date |   |   |   |   | - |   |   | - |   |   |  |

(yyyy-mm-dd)

|  |  |
| --- | --- |
| Currency exchange rate |       |

1. **CONDITIONS RELATING TO THE HANDLING AND PAYMENT OF COLLECTION**
2. On the basis of this Application, PKO BP SA will transfer and settle the payment in accordance with the interbank clearing rules and payment instructions received from the Drawer’s bank.
3. Execution by the Bank of this Application shall be made using domestic clearing system or interbank settlement system SWIFT and in accordance with the standards applied in messages used in this system.
4. According with the rules used in interbank settlements, the bank sending the funds to another bank is required to establish the so-called. “value date”, ie the calendar date, in which the transferred funds are placed at the disposal of the bank receiving the funds.
5. PKO BP SA settles with the Drawee the amount indicated in this Application and the fees, commissions and charges due to the Bank and/or due to the other banks, on the date of acceptance of this Application for execution.
6. To settle this payment with the Drawee the following rules are applicable:
7. exchange rates from PKO BP SA rate table i.e.:
8. the selling rate of a currency other than the currency of Poland in exchange for the Polish currency or
9. the buying rate / selling rate of a currency other than the currency of Poland in exchange for another foreign currency (cross rate)

or

1. individual currency exchange rate, i.e. the negotiated with PKO BP SA by the Drawee currency exchange rate.
2. PKO BP SA is not responsible for any failure or incorrect performance of it’s disposal, especially due to force majeure, riots, civil commotions, insurrections, wars, or any other causes beyond the control of PKO BP SA or by strikes or lockouts.

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| --- |
| **STATEMENTS:****1.** We accept the conditions relating to the handling and payment of collection.  |
| **2.** We acknowledge receipt of | [ ]  bill of exchange / promissory note \* | [ ]  collection documents |
|  |  |
|   |   |   |   | - |   |   | - |   |   |  |       |  |  |  |
| Date (yyyy-mm-dd) |  | Place |  | Signature of the Person/s authorized to represent the Drawee |  |

**TO BE FILLED BY PKO BP SA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |   |   |   |   | - |   |   | - |   |   |   |
|  | Date of receipt of the Application (yyyy-mm-dd)  |
|  |   |   | - |   |   |   |
|  | The time at which the Application was received by PKO BP SA (hh-mm) |
|  | We transferred the Drawee’s funds to the account indicated below: |  |
| [ ]   | in USD 80102000160005510009925787 |  |
| [ ]   | in EUR 64102000160005510009925978 |  |
| [ ]   | in currency ………………. No. of the account |       |  |
|   | The Drawee transferred the funds to the account indicated below: : |  |
| [ ]   | in USD 80102000160005510009925787 |  |
| [ ]   | in EUR 64102000160005510009925978 |  |
| [ ]   | in currency ………………. No. of the account |       |  |
|  | PKO BP SA  |       |  |       |  |
|  |  |  |  | Seat of PKO BP SA |
|  |  |  |
|  | Application checked. Signature of the Person/s\* authorized to represent the Drawee checked - signatures correct.  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | Full name and signature of the employee of PKO BP SA |  |